

**VAN BUREN CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
October 25, 2016**

Chairman Atchinson called the meeting to order at 5:32 p.m.

ROLL CALL: Members present – Chairman Atchinson, Vice Chair Bird, Secretary Zoller, Director Baskin, Director Blank, Director Brown (arrived at 5:39 p.m.), Director Foster, Director Laginess and Supervisor Combs. Members absent and excused – Director Bechtel and Director Delibera. Others in Attendance: DDA Executive Ireland, Assistant Executive Director Lothringer, VBT Planning and Economic Development Director Ron Akers, Marco Salimone and Luke Bonner, representing Detroit Region Aerotropolis and an audience of two (2).

APPROVAL OF AGENDA: Blank moved, Bird seconded to approve the October 25, 2016 Agenda as presented. *Carried*

MINUTES: Combs moved, Foster seconded to approve the DDA Meeting Minutes of September 27, 2016 as presented. *Carried*

REPORTS: The DDA heard a presentation from Marco Salimone and Luke Bonner of the Detroit Region Aerotropolis highlighting the recently launched, aggressive publicity campaign, redesigned promotional materials and recent site selector tour. Board members engaged in a question and answer session regarding past performance, future plans and time line with requirements for continued support. Aerotropolis stated they will provide progress reports to the DDA as requested.

Blank moved, Foster seconded to approve the annual membership renewal with Detroit Region Aerotropolis and pay the 2016 dues renewal invoice in the amount of \$25,000 to be expensed from line item 247-000-810-000, Membership and Dues; with the understanding that this relationship will be re-evaluated prior to issuance of the 2017 dues renewal invoice. *Carried*

DDA Executive provided a report on the Rights-of-Way Acquisition, Placemaking project, and a status update on the Pedestrian Overpass project. Informed the board that the DDA budget will be presented to the Township Board on Thursday at 11 a.m. Additionally, she discussed the holiday display at the triangle and requested permission to replace one of the trees that was damaged due to the previously inadequate electrical and add some additional figurines to complete the scene.

Assistant Director Lothringer reported on the most recent e-collateral and pieces in production.

NEW BUSINESS: None

COMMUNICATIONS: None

Blank moved, Laginess seconded to adjourn at 6:55 p.m.

Respectfully submitted,

Lisa M. Lothringer - Recording Secretary